

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, DECEMBER 19, 2016

Rod Cleveland led in **prayer** and the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 19th day of December 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, Bryan Jenkins, George Mauldin, Rhiana Caldwell, Jacob McHughes, Melinda Duke, Joy Hampton, John Roberts, Todd Gibson, Laura Smith and Billy Wartchow.

After the reading of the minutes of the regular meeting of December 12, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be approved.

Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.

Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to accept the bids and to table the awarding and/or rejecting of the bids for a later date for Bid #COM1-1782 – Purchase and delivery of Building Materials to build a 30' x 60' x 16' Building for the District #1 County Commissioner.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion form, are as follows:

CLEVELAND COUNTY BID SUMMARY				
	Noble Farm & Building Supply	Longreach Steel Inc.	Indaco Metals	
BID: #COM1-1782				
DEPT: District #1 Commissioner				
DATE OPENED: 12-19-16	1	2	3	
List of Individual Items				Awarded To:
				Tabled on 12-19-16
Purchase and delivery of Building Materials to build a 30' x 60' x 16' Building and a 40' x 60' x 16' Building for the Dist #1 County Commissioner.				
TOTAL MATERIAL BID PRICE:	\$24,590.50	\$25,071.41	\$24,923.60	
Approximate Delivery Date:	2 weeks	2 weeks	one week after order	
Optional Items:		(4'x125' Flex Foil)		
4' solar guard insulation: \$ per roll	\$170.00	\$145.50	(x125') \$210.00	
Double Sided Tape: \$ per roll	\$12.00	\$10.95	\$11.00	
X-Seal Closure: \$ per roll	\$18.50	\$15.99	\$19.00	
14x14 Overhead insulated steel door:	\$1,800.00	_____	_____	
14x12 Overhead insulated steel door:	\$1,500.00	_____	_____	
Contact:	Sheila Wells	Wallace Williams	Steve Lyon	
Title:	Manager		Sales Manager	
Address:	8800 S. Highway 77 Noble, OK 73068	PO Box 195 Tecumseh, OK 74873	3 American Way Shawnee, OK 74804	
Phone:	405-872-8787	405-598-5691	405-481-8182	
Fax:	405-872-8928	405-598-6102	405-273-9206	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to table the awarding and/or rejecting of the bids until a later date for Bid #HWY-1781-Six (6) Month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The Bid term will be January 22, 2017-July 21, 2017. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to award as per bid summary sheet to Global Prisoner Transportation, LLC DbA: Texas Prisoner Transportation Services, for Bid #SHE-1780-Prisoner Transportation for the Cleveland County Sheriff’s Office. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

C. Items of Business:

1. Chairman Harold Haralson presented a **Twenty Year Safety Award** to Billy Wartchow, an employee of Cleveland County District #3.

Chairman Harold Haralson said that the following Items No. 2 through No. 11 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Rod Cleveland, to approve the following items:

2. **Renewal** of County Bid #COM-1739 – One (1) year Non-Encumbered Contract to Rosenfelt Auctions to provide Scrap Metal Recycling Services for Cleveland County. All terms and conditions will remain the same. The renewal period will be from December 28, 2016* through December 27, 2017. (*Clerk’s Note: December 28, 2017 was corrected to December 28, 2016.)
3. **Renewal** to Green Acres, LLC of County Bid #HD-1744 – Lawn Care Services for the Cleveland County Health Department location 250 12th Avenue, N.E. Norman, Oklahoma. All terms and conditions will remain the same. The renewal period will be from January 1, 2017 through December 31, 2017 with the option to renew. **Invoice** #CLC-1016 from IBTS services 7/1/16 – 10/31/16 on CDBG-DR in the amount of \$68,652.09
4. **Name Change** on the Agreement between Cleveland County Sheriff’s Department and Infinisource, Inc. dated July 5, 2016. Effective September 1, 2016 Infinisource, Inc. will now operate and be billed under the name iSolved HCM, LLC.
5. **Amendment** to Cleveland County Travel Policy to implement new travel reimbursement procedures.
6. **Resolution** to declare surplus and sold at auction at a later date by the Cleveland County Sheriff’s Department on the following equipment:

B331-0097	2000 Ford Crown Victoria	ZFAFP71W3YX176707
B331-0111	2003 Ford Crown Victoria	2FAFP71W63X215797
B331-0120	2003 Ford Crown Victoria	2FAFP71W33X107223
B331-0119	2003 Ford Crown Victoria	2FAFP71W33X107222
B331-0165	2005 Ford Crown Victoria	2FAHP71WX5X131106
B331-0143	2005 Ford Crown Victoria	2FAFP71W85X147442
B331-0147	2005 Ford Crown Victoria	2FAFP71W55X147446
B331-0138	2005 Ford Crown Victoria	2FAFP71W45X147437
B331-0160	2005 Ford Crown Victoria	2FAFP71W65X150395
B331-0169	2005 Ford Crown Victoria	2FAHP71W95X150410
B331-0171	2006 Ford Crown Victoria	2FAFP71W86X136886
B331-0175	2006 Ford Crown Victoria	2FAHP71W36X136908
B331-0174	2006 Ford Crown Victoria	2FAHP71W96X136895
B331-0162	2007 Ford Crown Victoria	2FAFP71W57X135557
B417-0004	Fremont 10,000 Watt Generator	FA644782
7. **Resolution** to declare surplus and junk the following equipment from the Cleveland County Sheriff’s Department:

Setina cage w/slider: B646-0001, B646-0003, B646-0005, B646-0007, B646-0009, B646-0002, B646-0004, B646-0006, B646-0008, B646-0010, B646-0011.

8. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

17-2809-T2A Warren Cat \$ 4,000.00

District #2:

17-2791-T2A New Pig Corporation \$ 1,500.00
 17-2796-T2A Metro Glass, Inc. \$ 750.00
 17-2797-T2A Lowe’s Home Centers, Inc. \$ 750.00
 17-2800-T2A Home Depot \$ 1,500.00
 17-2805-T2A EWRC \$ 1,500.00
 17-2836-T2A Fastenal Industrial & Const. \$ 1,500.00
 17-2837-T2A Fleet Pride \$ 2,500.00
 17-2843-T2A A Weldors Supply, Inc. \$ 1,500.00

District #3:

17-2758-T2A Clean Uniform Co \$ 625.00
 17-2759-T2A KSM Exchange \$ 2,500.00
 17-2780-T2A Clark Equipment Co \$ 500.00
 17-2786-T2A Hi-Line Electric Co. \$ 2,000.00

Bldg. Maint:

17-2794-SM2 Lennox Industries Inc. \$ 2,000.00

Health Dept:

17-2802-MD2 Copelin’s Office Center \$ 20,000.00

OSU Extension

17-2776-E2 Norman Stamp & Seal Co. \$ 250.00

Sheriff:

17-2772-B2A WCA Waste Corp. \$ 300.00
 17-2810-R3BS2A Smiths Detection, Inc. \$ 3,830.00
 17-2811-B2A A Weldors Supply, Inc. \$ 300.00
 17-2812-B2A Locke Supply Company \$ 500.00
 17-2813-CCJC2 Don’s Mobil Locke Shop, Inc. \$ 200.00
 17-2814-CCJC2 Winsupply of OKC \$ 500.00

9. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0014-R2 17-0339-CCJC2 17-0362-B2A 17-0386-B2A
 17-0859-B2A 17-0984-B2A 17-0985-B2A 17-1060-CCJC2
 17-1315-CCJC2 17-1317-B2A 17-2362-B2A 17-2463-B2A

Health:

17-0298-MD2 17-0299-MD2 17-0300-MD2 17-0301-MD2
17-0315-MD2

FY 15/16

General:

16-2601-PR2

10. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$	53,016.10
b. Highway Fund	\$	8,334.14
c. Health Fund	\$	28,270.82
d. Sheriff Service Fee Fund	\$	3,241.96
e. Sheriff Commissary Fund	\$	15,020.19
f. Sheriff Mobile Command Center Fund	\$	127.45
g. Sheriff Reserve Deputies Donations Fund	\$	568.00
h. Sheriff Criminal Alien Fund	\$	1,868.00
i. First Choice Recovery Fund	\$	500.00
j. OBF Donations Court Fund	\$	60.00
k. Fairgrounds Fund	\$	1,833.68

FY 15/16

a. General Fund	\$	8,250.00
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The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET.

- D. There was no new business to come before the Board for discussion.
- E. Commissioner’s Discussions about County Business concerned Darry Stacy’s completion of statutorily required inspection of the Cleveland County Detention Center on Friday, December 16, 2016 in compliance with 57 O.S. § 1.
- F. There were no comments made by the Public.
- G. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:08 pm. Rod Cleveland seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Harold Haralson

Harold Haralson, Chairman

ATTEST:

Tammy Belinson

Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: *Linda Atkins*
Deputy County Clerk